

# University anti-plagiarism system: how to submit a document

maggio 2022

**A tool to support  
writing practice**



A close-up photograph of a student's hands writing in a spiral notebook on a wooden desk. A tablet is visible in the foreground. A large red circular graphic is overlaid on the right side of the image, containing white text.

**The anti-plagiarism service, active for some years at our university, is used by students and professors to verify the correctness of the diissertations of degree and doctoral theses and for other types of documents.**



In our University, however, it is not mandatory for everyone and each department regulated independently for the access to the service. However, there are some fundamental guidelines for uploading the document: currently the software is used through the Usienaintegra platform and the student receives instructions for uploading by email.

Upon assignment of the thesis or in any case following the request of the teacher, you will receive an email notification of the creation of the space for uploading your paper. The teacher and the competent student office are also made aware of this communication.

## 2 | Notification emails and instructions



Progetto antiplagio - piattaforma e-learning / Plagiarism project - e-Learning platform Posta in arrivo x

Buongiorno,

la informiamo che è stato predisposto lo spazio nel quale le sarà possibile depositare la Tesi e nel quale il docente, Prof. (che ci legge in Cc), potrà svolgere le verifiche e i controlli opportuni programma antiplagio Turnitin.

La procedura per effettuare l'accesso e il successivo deposito è la seguente:

- collegarsi alla piattaforma e-Learning Usiena integra: <http://elearning.unisi.it/moodle>
- effettuare il login mediante credenziali istituzionali (UnisiPass)

menu "I miei corsi" accedere allo spazio sopraccitato, intitolato "Tesi del Prof.

attività (intitolata con il proprio Cognome Nome)

la dell'elaborato (in un'unica soluzione o in parti fino ad un massimo di 5) accettando i disclaimer che appariranno. Si consiglia di caricare l'elaborato comprensivo di frontespizio.

In caso di necessità di chiarimento la preghiamo di contattarci al seguente indirizzo di posta elettronica: [antiplagio@asb.unisi.it](mailto:antiplagio@asb.unisi.it)

inform you that has been prepared the space in which you can deposit the Thesis and in which the professor will carry out audits and appropriate controls

login and subsequent storage is as follows:

- e-Learning platform Usiena integra: <http://elearning.unisi.it/moodle>

institutional credentials (UnisiPass)

"courses" menu access the aforementioned space, titled "Tesi del Prof.

activity (titled with your Last Name Firstname)

elaborate delivery (in one solution or parts up to a maximum of 5) accepting the disclaimer that appears. It is recommended to upload the title page.

In the email there are instructions to access the platform and the contact details to contact for assistance

For some departments, the emails also contain links to related regulations

If after a few days of waiting you do not receive anything, check by contacting the student office or through assistance

the platform:  
<https://elearning.unisi.it/>

The screenshot shows the top navigation bar of the USiena e-learning platform. The header includes the USiena logo with the tagline 'integra' and a search bar labeled 'Cerca corsi'. Below the header is a navigation menu with links for Home, Dashboard, Eventi, i miei corsi, Teledidattica, Contatti, and Servizi di Supporto. On the right side of the menu, there are options for 'Nascondi blocchi' and 'Standard view'.

The main content area is divided into two columns. The left column is titled 'Apertura di uno spazio/corso' and contains a sub-header 'Seguendo questa procedura i titolari dei corsi potranno:' followed by a bulleted list: 'richiedere l'apertura di uno spazio per la gestione di risorse e attività in modalità e-learning' and 'comunicare agli studenti le modalità di erogazione delle lezioni'. A red button labeled 'vai' is positioned below the list.

The right column is titled 'Iscrizione ai corsi per Studenti universitari' and contains the sub-header 'Seguendo questa procedura gli studenti universitari potranno iscriversi ai corsi in modalità e-learning'. A red button labeled 'Iscriviti ai corsi' is located below this text.

Below these two columns is a row of four service tiles. Each tile has a title and a red button: 'Guide e tutorial docenti' with 'Leggi', 'Tesi di Laurea Progetto antiplagio' with 'Leggi', 'Teledidattica USiena integra' with 'Leggi', and 'Richiedi Supporto' with 'Clicca qui'.

At the bottom left is the 'sb' logo, and at the bottom right is a light gray banner with the text 'Attività in e-learning a supporto della didattica'.

**Proceed to upload in 3  
easy steps**

**1**

Log in to the  
platform

**2**

Look for the  
teacher's class in "My  
courses" or through  
the search box

**3**

Locate the space  
with your name for  
example "Laureando  
John Smith"

## Apertura di uno spazio/corso

Seguendo questa procedura i titolari dei corsi potranno:

- richiedere l'**apertura di uno spazio** per la gestione di risorse e attività in modalità e-learning
- comunicare agli studenti le **modalità di erogazione delle lezioni**

[vai](#)

## Iscrizione ai corsi per **Studenti** universitari

Seguendo questa procedura gli studenti universitari potranno iscriversi ai corsi in modalità e-learning

[Iscriviti ai corsi](#)

Guide e tutorial  
docenti

[Leggi](#)

Tesi di Laurea  
Progetto antiplagio

[Leggi](#)

Teledidattica  
USiena integra

[Leggi](#)

Richiedi  
Supporto

[Clicca qui](#)



Attività in e-learning a supporto della didattica



First Name ⚡ / Last Name ⚡	Submission Title ⚡	Turnitin Paper ID ⚡	Submitted ⚡	Similarity ⚡	Grade ⚡	
[Redacted]	--	--	--	--		  

Open the loading area by clicking on the speech bubble to the right of the screen, corresponding to your name

1

# Normal version and expert version



First Name / Last Name	Submission Title	Turnitin Paper ID	Submitted	Similarity	Grade	
	--	--	--	--		  

There are two uploading methods: a) the **normal version**, consisting of a single area from which to proceed with the upload of the final version of the thesis (including the title page, in the format that will be discussed) and b) the **expert version**, consists of 5 different uploading areas where you can insert single chapters or subsequent versions of the same file document for correction during the drafting phase. In this case only the last section, called "Final version", will be used for the analysis generation of the complete "originality report" after the check.



The accepted formats are many, even if usually PDF or word / openoffice files are uploaded

## Accepted file types and sizes

### Allow any file type

If an assignment is set to **allow any file type**, Turnitin will accept any file:

- that is less than 100MB;
- that has a minimum of 20 words; and
- that is less than 800 pages.

### File types checked for similarity

If the assignment is set to allow only file types that Turnitin can check for similarity, Turnitin will only accept files that can generate Similarity Reports.

This includes:

HTML  
Hangul Word Processor file (.hwp)  
Rich text format (.rtf)  
Plain text (.txt)  
Google Docs via Google Drive™

Microsoft Word® (.doc/.docx)  
OpenOffice Text (.odt)  
WordPerfect® (.wpd)  
PostScript (.ps)

If submitting with Google Drive™, third-party cookies must be allowed in your browser, otherwise, any attempts to sign into Google to upload from Google Drive will fail. functionality is not supported in IE8 or below. Do not upload Google Doc (.gdoc) files directly as the file does not store the document, but contains a reference to it online.

# Loading

1

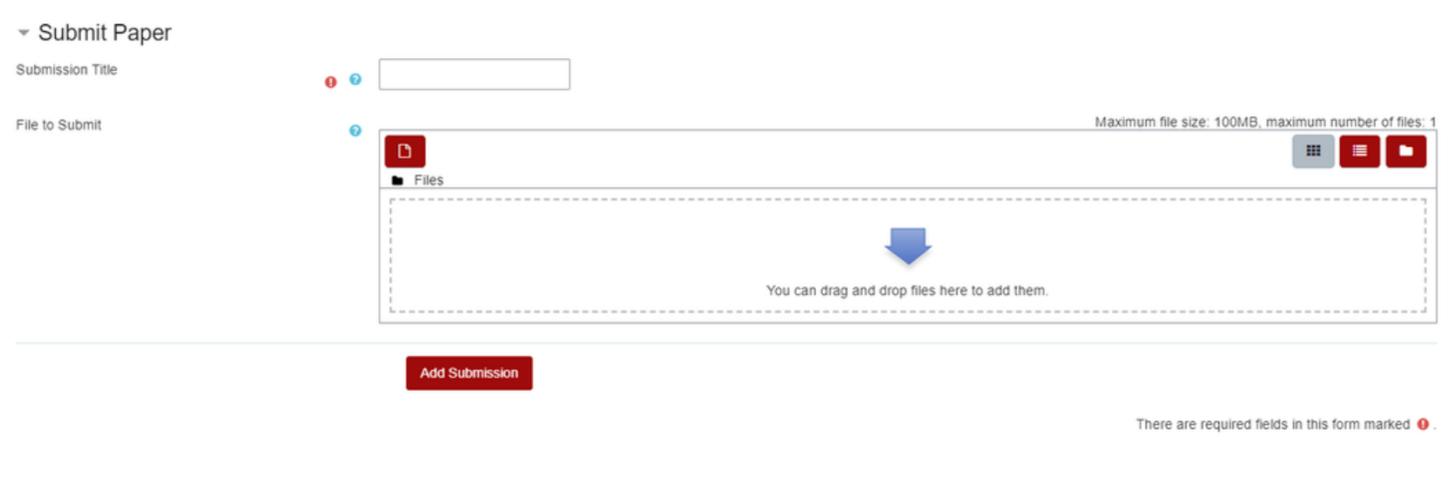
Read the agreement that appears at the first access. This is because you have to accept the terms of use of the software and confirm that the document you are inserting is yours.

2

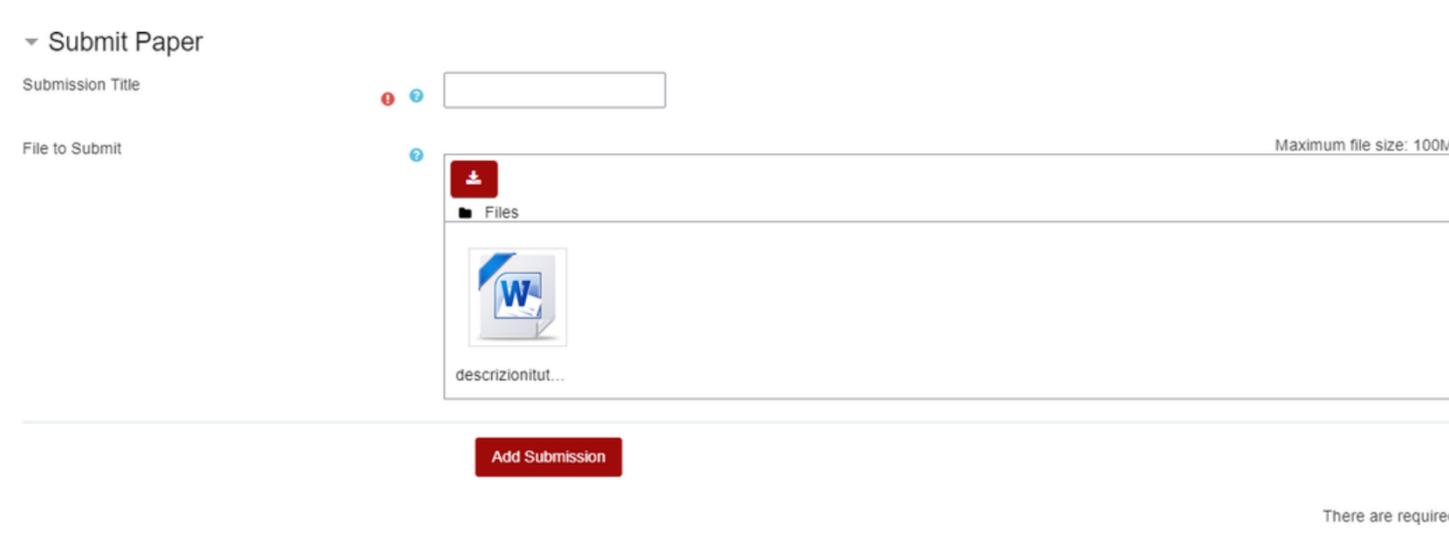
Drag the file or select it for uploading from your device

3

Upload the file and click Add Delivery. Do not forget to enter the title of the document, if possible that of the thesis. DO NOT use generic terms (file, thesis, etc.)



The screenshot shows a web form titled "Submit Paper". It has two main sections: "Submission Title" and "File to Submit". The "Submission Title" field is empty and has a red error icon. The "File to Submit" field has a red error icon and a blue information icon. It contains a file upload interface with a red "D" icon, a "Files" label, and a dashed box with a blue arrow pointing down and the text "You can drag and drop files here to add them." Below the file upload area is a red "Add Submission" button. At the bottom right, there is a note: "There are required fields in this form marked [red dot]".



The screenshot shows the same "Submit Paper" form. The "Submission Title" field is still empty with a red error icon. The "File to Submit" field now shows a file upload icon (a red square with a white person icon) and a "Files" label. Below this, there is a file icon (a blue and white document icon) and the text "descrizioneit...". Below the file upload area is a red "Add Submission" button. At the bottom right, there is a note: "There are required f...".



La consegna è stata caricata correttamente in Turnitin.

## Ricevuta digitale

ID consegna Turnitin

**Estratto della consegna**

AREA RICERCA, B...  
Riunione in remo...  
Monica Carapelli...  
relative estrazion...  
sulla situazione...  
CRUI. Con l'occa...  
fase 0 inizierà s...  
sono publicati...  
ancora il docum...  
Mencarelli chie...  
viene deciso d...  
ringraziando c...  
nuovo docum...  
Ricerca, bibli...  
MISSIONE pe...  
VQR in corso...  
sopra, è stata

125 Gennaio 2021, ore 10.00

Successivo

Chiu

**The receipt that appears at the end of the operation is the confirmation that the file has been correctly loaded and will be analyzed by the software. It must not be sent but only kept for further checks if necessary**

# Software analysis

From this moment the software analysis on the whole document starts

Estimated time: 15 minutes-1 hour

Titolo della consegna	ID elaborato Turnitin	Consegnato	Somiglianza	Voto	
<a href="#">prova</a>	1560875689	16/04/2021 13:33	In sospeso	--  /100	

Precedente 1 Successivo

Following the analysis, a summary percentage is generated which summarizes the detail of the analysis, visible by clicking on the colored strip.

PLEASE NOTE: Not all departments allow students to view the report. In this case the reference will always be the teacher, to ask for access to the report

Precedente 1 Successivo

SHOWING 1 TO 4 OF 4 ENTRIES.

<input type="checkbox"/>	First Name / Last Name	Titolo della consegna	ID elaborato Turnitin	Consegnato	Somiglianza	Voto	Voto complessivo
	1 Studente	--	--	--	--	N/A	-- --
<input type="checkbox"/>		<a href="#">elaborato prova</a>	1312034494	30/04/2020 13:42	24%	N/A	-- •
	Docente Docente	--	--	--	--	N/A	-- --
		--	--	--	--	N/A	-- --

# 3 | Originality Report



feedback studio

/100 1 of 1

### Match Overview

22%

1	www4.uninsubria.it Internet Source	6%
2	psm-universitas.blogspot... Internet Source	5%
3	www.filesuso.uniroma... Internet Source	2%
4	www.stefanochimichi.it Internet Source	1%
5	www.anvur.org Internet Source	1%
6	ingegneria.unibas.it Internet Source	1%

-Cineca, IRIS, il repository dell'Università di Siena (prodotti presenti e da dove partiva tutto)

**16** **L'uscita del Bando: le nuove regole del gioco:**  
[http://www.anvur.org/attachments/article/825/Bando%20VQR%202011-2014\\_secon~.pdf](http://www.anvur.org/attachments/article/825/Bando%20VQR%202011-2014_secon~.pdf)

Norme esplicative: **14** [http://www.anvur.org/attachments/article/825/dm\\_27\\_06\\_2015\\_vqr\\_11-14.pdf](http://www.anvur.org/attachments/article/825/dm_27_06_2015_vqr_11-14.pdf)

Il nuovo bando, le date, le proroghe.

- L'Orcid obbligatorio, la novità dell'identificativo per l'autore.  
Cos'è l'Orcid, come funziona che senso riveste nel bando.
- Il labirinto delle valutazioni bibliometriche nei criteri GEV

- gli accreditati:  
Viene passato un file di excel, dove comano anche 7 accreditati con 0 prodotti attesi (assunzioni recenti)

- Cambio di date e proroghe ulteriori

- Lato CINECA le regole del gioco e i workflow degli atenei

1. Documento cineca questionario per la profilazione della campagna.  
Scelta dei workflow:

Page: 2 of 18 Word Count: 3967

Text-only Report High Resolution

**For assistance contact  
[antiplagio.sba@unisi.it](mailto:antiplagio.sba@unisi.it)**